

Hello,

It's the start of a new school year, and we are here to support you!

As a reminder, you are the Alec manager for your school.

Remember!

- **If you plan to move to another school or job, please let us know by email, and include the name and email address of the person who will replace you.**
- Please also remember to **delete the accounts for any teachers leaving the school** (click the trash can icon to the right of their name) and **invite new teachers, as well as anyone who does not yet have an account**.





- For teachers whose invitation is still pending, click the **two yellow arrows** to resend the invitation. Sometimes the invitation email ends up in spam, so don't forget to check the spam folder!

Note : If teachers do not receive the invitation, they can write us to **contact@alec-edu.com**. We want everyone to benefit from Alec!

With that, we wish you a wonderfull school year!

The Alec team



Any questions?

Email us at **contact@alec-edu.com**.
We'd love to chat!

See you soon at
en.alec-edu.com



This email was sent to XXX
You are receiving this automatic email as you are the manager for your school.

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